

Instructions for Linking Accounts

Follow these four steps to link your accounts and view the status of multiple accounts using one sign-on.

1. Click **LINK ANOTHER ACCOUNT TO PROFILE**

The screenshot shows the Suburban Propane account management interface. At the top left is the Suburban Propane logo. To its right are navigation links: ACCOUNT INFO >, MANAGE PROFILE >, and PAYMENTS >. Below this is a horizontal line, followed by the heading 'My Profile'. Underneath is the section 'Your Fuel Accounts'. The account details listed are: Acct. # 2232- [redacted] Unlink, DENNIS [redacted], 212 [redacted], and HIGHLAND LAKES, NJ 074220000. A vertical list of red buttons is shown: UPDATE MAILING ADDRESS, LINK ANOTHER ACCOUNT TO PROFILE (highlighted with a red arrow), NEED AN ACCOUNT?, CHANGE PASSWORD, and CHANGE EMAIL ADDRESS. Below this is a subscription preference section with the text: 'Would you like to subscribe for information, announcements, and promotional emails from Suburban Propane?' and radio buttons for 'Yes' (selected) and 'No'. A red button labeled 'UPDATE PREFERENCE' is below the radio buttons. At the bottom of this section is a small disclaimer: 'By selecting 'Yes', you give Suburban Propane permission to email these promotions and announcements to the email address you have provided for your My Account Customer Portal membership. Suburban Propane does not share your email address with unaffiliated third parties. You may revoke this election to receive promotions and announcements at any time by updating your profile or by clicking on the UNSUBSCRIBE link contained in any promotional email.'

2. Enter the account number of the account you would like to link and click the **LINK** button.

The screenshot shows the Suburban Propane account management interface. At the top left is the Suburban Propane logo. To its right are navigation links: ACCOUNT INFO >, MANAGE PROFILE >, PAYMENTS >, and CONTACT US >. In the top right corner are links for Home and Logout. Below this is a horizontal line, followed by the label 'Account Number' and a text input field containing '2232- [redacted]'. Below the input field are two buttons: a red button labeled 'LINK' and a grey button labeled 'CANCEL'.

- Next, enter the ZIP/Postal code as it appears on your account statements and click the **LINK** button again.

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ACCOUNT INFO > MANAGE PROFILE > PAYMENTS > CONTACT US >

Please enter your ZIP/Postal code to validate your account.

Account Number 2232-XXXX

Billing Zipcode 07460

LINK CANCEL

- Your accounts are now linked. The linked accounts will be listed as selection options in the account drop down menu. **Saved Payment Methods and Auto Bill Pay rules will still need to be added to the linked accounts.**

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ACCOUNT INFO > MANAGE PROFILE > PAYMENTS >

Account:

2232-XXXX, LAUREN [REDACTED] STOCKHOLM, NJ, 074

Select Your Account

2232-XXXX, LAUREN [REDACTED] STOCKHOLM, NJ, 074600000

2232-XXXX, DENNIS [REDACTED] HIGHLAND LAKES, NJ, 074220000

Please contact your local office or 1-800-PROPANE (776-7263) if you have any questions.

We appreciate your business, and look forward to continuing to serve your energy need to many years to come.